

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

AUGUST 1, 2017

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz; and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Holly Myers, Environmental Health Supervisor; Patti Johnson, Solid Waste/Maintenance Director/Project Manager; Judy Pless, Budget & Finance Manager; Mark Cook, Public Works Director; Mandy Buchholz, Deputy Clerk of the Board; Jerry Pettit, Auditor; Neil Caulkins, Deputy Prosecutor; Debbie Myers, Board Clerk; Christopher Horner, Deputy Prosecutor; Holly Duncan, Environmental Health Specialist; and approximately 10 members of the public.

CALL TO ORDER

Chairman Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

AWARD

GOVERNOR'S SMART COMMUNITIES

COMMISSIONERS

On behalf of Governor Jay Inslee, Scott Kuhta presented the Governor's Smart Vision Award to Kittitas County and the Kittitas County Lodging Tax Committee for the Tourism Infrastructure Plan.

APPROVAL OF AGENDA

Chairman Jewell noted Consent Items B & X were moved to Board Discussion & Decision and Consent Items N & U were removed from the Agenda. He also reviewed 3 Executive Sessions that would be held at the conclusion of the Agenda.

APPROVED
8-15-17

Commissioner Osiadacz moved to approve the Agenda, as amended.
 Commissioner O'Brien seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman Jewell noted Consent Items B & X were moved to Board Discussion & Decision and Items N & U were removed from the Agenda.

Commissioner Osiadacz moved to approve the Consent Agenda, as amended.
 Commissioner O'Brien seconded. Motion carried 3-0.

MINUTES

| DATE | MINUTES |
|------------|--|
| 07/12/2016 | Solid Waste, Fair, and Maintenance Study Session |
| 05/09/2017 | Solid Waste, Fair, and Maintenance Study Session |
| 06/12/2017 | Public Works Study Session |
| 06/13/2017 | Solid Waste, Fair, and Maintenance Study Session |
| 06/26/2017 | Public Works Study Session |
| 07/05/2017 | Agenda Session--Cancelled |
| 07/10/2017 | Office Admin |
| 07/10/2017 | Dept. Head-CDS |
| 07/10/2017 | Dept. Head-IT |
| 07/10/2017 | Package C Proposal |
| 07/11/2017 | WCIF Annual Visit |
| 07/13/2017 | Budget Retreat |
| 07/17/2017 | Agenda Study Session |
| 07/17/2017 | Office Admin |
| 07/17/2017 | Dept. Head-None |
| 07/18/2017 | Agenda Session |
| 07/24/2017 | Vaping at Event Center |

REQUEST TO APPROVE A SPECIAL EVENT APPLICATION FROM SCOTT & JO REPP TO HOST THE WESTSTAR OPEN ROPING ON AUGUST 30, 2017 - ITEM MOVED TO BOARD DISCUSSION & DECISION

APPOINTMENT

GAYL CURTISS - HAHC

COMMISSIONERS

Approve the Appointment of Gayl Curtiss to the Kittitas County Homelessness & Affordable Housing Committee, for a 2 year term effective immediately and expiring on December 31, 2018.

AGREEMENT

DEPARTMENT OF SOCIAL & HEALTH SERVICES

JUVENILE

Approve the County Program Consolidated Contract Agreement No. 1763-96341 for FY 18-19 between the Washington State Department of Social & Health Services Juvenile Justice and Rehabilitation Administration and Kittitas County beginning July 1, 2017 through June 30, 2019.

RESOLUTION 2017-120

FAIR REVOLVING FUND/PETTY CASH

AUDITOR

Approve Resolution No. 2017-120, Establishing the Kittitas County Fair Revolving Fund/Petty Cash Accounts, in the amount up to \$25,000.00 and to be remitted to the Kittitas County Auditor's office no later than November 3, 2017.

RESOLUTION 2017-121

COST PER DEPUTY

SHERIFF

Approve Resolution No. 2017-121, Adopting the Kittitas County Sheriff Cost per Deputy for the Budget Year 2017, effective January 1, 2017.

AGREEMENT

B&F SERVICES

AUDITOR

Approve a Professional Services Agreement between Kittitas County on behalf of the Kittitas County Horticultural Pest and Disease Board and Bugs & Flies, Inc.; dba B&F Services, in the amount not to exceed \$30,000.00 effective July 1, 2017.

RESOLUTION 2017-122

INTERLOCAL HORTICULTURAL PEST & DISEASE

AUDITOR

Approve Resolution No. 2017-122, Authorizing an Interlocal Agreement No. K2284 between the Washington State Department of Agriculture and Kittitas County and It's Agent the Kittitas County Horticultural Pest & Disease Board, in an amount not to exceed \$30,000.00 from July 1, 2017 through June 30, 2019.

ADDENDUM

SHRED-IT

AUDITOR

Approve Shredding Service Agreement #14668573, Addendum #03202017 with Shred-It USA, Inc.

RESOLUTION 2017-119

SPECIAL ELECTION

AUDITOR

Approve Resolution No. 2017-119, to Call a Special Election to Determine if the City of Kittitas should be Annexed into Kittitas County Fire District #2, effective January 1, 2018.

RESOLUTION 2017-123

CONTRACTS LESS THAN \$10,000

SHERIFF

Approve Resolution No. 2017-123, Authorizing the Kittitas County Sheriff

to Negotiate, Enter Into, and Approve Contracts with a Value of Less than \$10,000.00.

RESOLUTION 2017-124 WA ASSOCIATION OF SHERIFFS & POLICE CHIEFS SHERIFF

Approve Resolution No. 2017-124, Accepting Funding for a Grant Pursuant to State Funding that was Allocated to Local Law Enforcement to Verify the Address and Residency of all Registered Sex Offenders and Kidnapping Offenders Under RCW 9A.44.130, and to authorize an Interagency Agreement between the Washington Association of Sheriffs and Police Chiefs and the Kittitas County Sheriff's Department, in the amount of \$66,000.00 from July 1, 2017 through June 30, 2018.

RESOLUTION 2017-125 EXTRA DUTY EMPLOYMENT CONTRACTS SHERIFF

Approve Resolution No. 2017-125, Approving the Sheriff's Authority to Enter Into Extra Duty Employment Contracts for Deputy Sheriff's.

REQUEST TO APPROVE AMENDMENT NO. 02 TO THE HCA CONTRACT NO. K763 BETWEEN THE WASHINGTON STATE HEALTH CARE AUTHORITY AND THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT - ITEM REMOVED FROM THE AGENDA

SET PUBLIC HEARING SMOKING & VAPING PUBLIC HEALTH

Approve Setting a Joint Public Hearing between the Kittitas County Board of Commissioners and Board of Health to consider Amending Kittitas County Code Title 8.24 Smoking and Vaping, to be held on Thursday August 17, 2017 at 10:00 a.m. in the Commissioners Auditorium, Room 109, 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2017-126 CENTRAL WA UNIVERSITY PUBLIC HEALTH

Approve Resolution No. 2017-126, Authorizing a Memorandum of Understanding between Central Washington University and the Kittitas County Public Health Department, to provide Center for Leadership and Community Engagement for volunteers to assist with public health projects, effective June 30, 2017.

RESOLUTION 2017-127 MICHIGAN PUBLIC HEALTH INSTITUTE PUBLIC HEALTH

Approve Resolution No. 2017-127, Authorizing an Amendment to the Child Death Review Case Reporting System Data Use Agreement between the Kittitas County Public Health Department and the Michigan Public Health Institute from May 1, 2017 through December 30, 2020.

CONTRACT**DEPARTMENT OF HEALTH****PUBLIC HEALTH**

Approve Amendment No. 12 to Contract Number C17114, between the Department of Health and the Kittitas County Public Health Department, effective January 1, 2017 through December 31, 2017.

RESOLUTION 2017-128**CITY OF CLE ELUM****PUBLIC HEALTH**

Approve Resolution No. 2017-128, Authorizing Renewal of an Interlocal Cooperation Agreement between the Kittitas County Public Health Department and the City of Cle Elum, extending the expiration date to August 19, 2022.

RESOLUTION 2017-129**CITY OF ELLENSBURG****PUBLIC HEALTH**

Approve Resolution No. 2017-129, Authorizing Renewal of an Interlocal Cooperation Agreement between the Kittitas County Public Health Department and the City of Ellensburg, extending the expiration date to October 3, 2022.

REQUEST TO APPROVE A MODIFICATION OF GRANT AGREEMENT NO. 16-CO-11061700-100, COLLECTION AGREEMENT BETWEEN KITTITAS COUNTY AND THE U.S.D.A. FOREST SERVICE, TO EXTEND THE EXPIRATION DATE FROM JULY 4, 2017 TO OCTOBER 31, 2017 - ITEM REMOVED FROM THE AGENDA.

RESOLUTION 2017-130**LODGING TAX ADVISORY COMMITTEE****COMMISSIONERS**

Approve Resolution No. 2017-130, Adopting the Distribution of the 2017 Tourism-Related, Small-Scale Municipality-Owned Capital Project and Operations Grant Funds.

RESOLUTION 2017-131**AWARD BID - BIG R BRIDGE****PUBLIC WORKS**

Approve Resolution No. 2017-131, Awarding a Bid for Design, Fabricating, Finishing and Transporting a Steel Modular Bridge to Big R Bridge in the amount of \$147,678.53, and to Authorize the Public Works Director to sign Contract Documents.

REQUEST TO APPROVE A RESOLUTION TO AWARD DISTRESSED COUNTY SALES AND USE TAX FUNDING FOR 2018 - ITEM MOVED TO BOARD DISCUSSION & DECISION

RESOLUTION 2017-132**BERK CONTRACT****PUBLIC WORKS**

Approve Resolution No. 2017-132, Ratifying the Vice-Chairman's Signature on Contract Amendment Documents with BERK and Payment Voucher for Outstanding Balance Due.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

LETTERS

WARNICK & DENT

COMMISSIONERS

Commissioner Osiadacz moved to approve and authorize Board signature on thank you letters to Senator Judy Warnick and Representative Tom Dent for their attendance at the County Management Team Budget Retreat. Commissioner O'Brien seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

SPECIAL EVENT

WESTSTAR OPEN ROPING

COMMISSIONERS

Commissioner Osiadacz moved to approve a Special Event Application authorizing Scott & Jo Repp to hold the WestStar Open Roping Event on August 30, 2017, contingent upon complying with requirements set forth by the Public Health Department including their food service being under a covered area and to provide a flyer to each user of an overnight RV/Trailer relating to the proper disposal of black/grey wastewater (due to concerns expressed of dumping onto County Roads); provide updated insurance requirements as requested by the Prosecutor's office; Admission Tax requirements from the Auditor; and the Fire Marshal inspection requirements, all to be completed by August 23, 2017 at 5:00 p.m.; and to grant a waiver to Kittitas County Code Chapter 5.20.100 - Penal Bond - Bond of Indemnity. Commissioner O'Brien seconded. Motion carried 3-0.

RESOLUTION TO AWARD THE DISTRESSED COUNTY SALES & USE TAX FUNDING FOR 2018 - ITEM TO BE ON THE NEXT AGENDA.

CONTRACT

DEPT. OF COMMERCE

COMMISSIONERS

Commissioner O'Brien announced he has a conflict of interest relating to family working for HopeSource and would recuse himself from voting and left the meeting.

Commissioner Osiadacz moved to approve Contract Number 17-62210-008 between the State of Washington, Department of Commerce, in the amount of \$84,503.00 to provide public services through HopeSource to low-and moderate-income persons in Kittitas County from July 1, 2017 through June 30, 2018. Chairman Jewell seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

Commissioner O'Brien returned to the Agenda Session.

At 11:04 a.m. Chairman Jewell announced the Board would recess into Executive Session with Robin Read, Public Health Administrator and Christopher Horner, Deputy Prosecutor for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:14 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:14 a.m. Chairman Jewell announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:19 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:20 a.m. Chairman Jewell announced the Board would recess into Executive Session for 10 minutes with Christopher Horner, Deputy Prosecutor to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:30 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:31 a.m. Chairman Jewell announced the Board would recess into Executive Session for 10 minutes with Patti Johnson, Solid Waste/Maintenance Director/Project Manager and Neil Caulkins, Deputy Prosecutor, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 11:41 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:41 a.m. Chairman Jewell announced the Board would recess back into Executive Session for 5 minutes to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 11:46 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

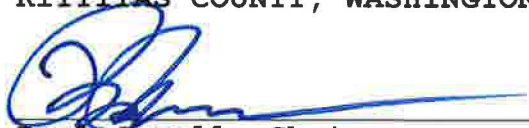
Commissioner O'Brien moved to adjourn the meeting at 11:46 a.m. Commissioner Osiadacz seconded. Motion carried 3-0.

Meeting adjourned at 11:46 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman